

25<sup>th</sup> August 2015.

Dear CeMBA and CeMPA Students.

**Revamped BBM601/06 and BPA601/06 Project Courses – effective January 2016 Semester**

WOU is pleased to advise that students enrolling in the above project courses will now have more time to complete the course without extending the overall project completion time. The new academic calendar is shown in the table below.

Activity	Dates	Mode	Remarks
Enrollment Window	5 <sup>th</sup> Oct 2015 to 28 <sup>th</sup> Oct 2015.	MyEnrollment or Hardcopy via RC	
Submission of Project Proposal	Deadline 1200 hours, 3 <sup>rd</sup> Jan 2016	Word file into OAS	No marks assigned
Submission of Progress Report	Deadline 1200 hours, 6 <sup>th</sup> Mar 2016	Word file into OAS	20% of total assessment
Submission of Final Project Report	Deadline 1200 hours, 29 <sup>th</sup> May 2016	PDF via email to Project Coordinator	80% of total assessment

The Project courses have moved away from the 3 TMA system used previously. In the place of 3 TMAs previously, now you have to submit only one progress report. This gives you more time to concentrate on your Final Project Report. However, the assessment will now be based on (i) the Progress Report – 20% and (ii) the Final Project Report – 80% as shown above.

The new academic calendar for the Project courses means you should initiate your enrolment for the project early. I advise you to please enrol as early as possible once the enrolment opens on October 5<sup>th</sup>. The school will then assign you a Supervisor and you are expected to submit a project proposal under the guidance of your supervisor. The concerned subject experts in the School will evaluate the proposal and approve it. You should continue the research activity only when the approved proposal is in your hand.

As per the academic calendar shown above, you should submit your Project Proposal by 3<sup>rd</sup> January 2016. The school will communicate its acceptance of the proposal by the 17<sup>th</sup> of January. This gives you 5 months (from mid January to end May) to focus on your research and to complete the Progress Report and the Final Project Report.

In a nutshell, the new academic calendar allows you to have about 8 months (October 2015 to May 2016) to complete the whole course compared to 5 months (Jan 2016 to May 2016) in the previous format. Further, submission of only one progress report in place of 3 TMAs also allows you more time to spend on the final project report.

For more details, please refer to the WOU Academic Calendar for the January 2016 semester.

Thank you.

**Prof. Dr. Narne Venkata Narasimham**  
Dean, School of Business and Administration